



FORT MCCOY NCO ACADEMY STUDENT IN-PROCESSING SHEET



Report Date: _____ Name: _____ DOB: _____
(YYYYMMDD) (LAST, FIRST, MI, Suffix) (YYYYMMDD)

Gender: _____ Age: _____ SSN: _____ DoD ID#: _____

Enterprise Email: _____ Cell Phone #: _____
(john.doe.mil@mail.mil)

Grade / Rank: _____ Primary MOS: _____ Component: USAR Status: AGR
NG TPU / MDAY
AC AC

Profile Bus Rider POV Driver's Information
Yes Yes Yes Driver license #: _____
No No No License Plate #: _____
Make and Model: _____

Departing flight Date/ Time (No flights before 1300 on Friday):
_____/_____
(YYYYMMDD) (HH:MM)

Battle Room # (Filled by CADRE): _____
Barracks Room # (Filled by CADRE): _____

Home Street Address: _____ City: _____ State: _____ Zip Code: _____

Unit Name: _____ Unit (UIC): _____

Unit Street Address: _____ City: _____ State: _____ Zip Code: _____

Unit 1st Sergeant Name: _____ Unit First Sergeant Phone: _____

When reporting in to BLC bring this form COMPLETED and have the following documents in the order below:

3 Copies of Orders (including any amendments)

SSD Level 1 Certificate

Pre-Execution Checklist & Signed DA Form 4187 (Walk on Only)

2 Copies of Permanent Profile (if applicable)

Flight Itinerary (IF YOUR FLIGHT IS EARLIER THAN 1300 HRS ON GRADUATION DAY, YOU NEED TO RESCHEDULE THE FLIGHT FOR AFTER 1300 HRS. CALL THIS NUMBERS: (608)388-2370 OR 800-927-6343)

For computer access:

DOD Cyber Awareness Certificate - <https://ia.signal.army.mil>

Security eligibility verification memorandum

75R Acceptable Use Policy

Driver's Information:

Driver license #

License Plate #

Make and Model