

## USAR WEBCAM ACCEPTABLE USE POLICY (AUP)

*Reference: AR 25-2 (Information Assurance). A well-protected DoD/Army network enables organizations to easily handle the increasing dependence on the Internet. For a DoD/Army organization to be successful, it needs to integrate information that is secure from all aspects of the organization. The purpose of this policy is to outline the acceptable use of computer equipment within a DoD/Army organization. These rules are in place to protect the employee and the organization. Inappropriate use exposes DoD/Army units to risks including attacks, compromise of network systems and services, and legal issues. This policy applies to all employees, contractors, consultants, temporary employees, and other workers assigned to the DoD/Army organizations.*

- 1. Understanding.** I understand that I have the primary responsibility to cover or disable the built-in or attached camera when not in use and understand that the webcam will not be in use when secret information is being processed or in a secure area.
- 2. Access:** Laptops will be issued with webcam embedded or when an embedded webcam is not available an Army Approved Webcam will be utilized.
- 3. Revocability.** Access to Army Information Systems resources is a revocable privilege and is subject to content monitoring and security testing.
- 4. User Minimum-security rules and requirements.** As a NIPRNET system user, the following minimum-security rules and requirements apply:
  - a. I understand that I will disabled and/or cover webcams when not in use.
  - b. I understand that webcams are not to be in use while processing classified information.
  - c. I understand that webcams are not to be in use while in a secure environment.
- 5.** By signing this document, you acknowledge and consent that when you access Department of Defense (DoD) information systems:
  - a. I understand that I have the primary responsibility to cover or disable the built-in or attached camera when not in use.
  - b. Ensure webcams are not in use and disabled and/or covered while processing classified information.
  - c. Ensure webcams are not in use while in a secure environment.

Unit/Directorate/Division/Branch:

Date:

Last Name, First, MI:

Rank / Grade:

Computer Hostname:

Signature:

Area Code and Phone Number: