



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY RESERVE COMMAND
4710 KNOX STREET
FORT BRAGG, NC 28310-5010

AFRC-OPP (600-140)

22 October 2021

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Delegation of Authority #21-14: Major Subordinate Command Approval of Memorandums of Agreement (MOA) and Memorandums of Understanding (MOU)

1. Purpose.

a. This delegation of authority outlines responsibilities, policies, and procedures for the use of Memorandums of Understanding (MOUs) and Memorandums of Agreement (MOAs) with organizations outside of the United States Army Reserve (USAR).

b. This memorandum provides guidance pertaining to the processing and reporting of MOUs/MOAs and other agreements, which constitute agreements within the meaning of Department of Defense, Department of the Army, and Joint guidance. Nothing in this policy detracts from or changes the requirements set forth in DOD Instruction (DODI) 4000.19 (Support Agreements) related to MOUs/MOAs. This guidance does not address, outline, or direct procedures for implementing Fiscal Service (FS) 7600 agreements or MOA(s) involving the transfer of funds between entities within the USAR, with other agencies, or outside organizations.

2. Reference. Annex F, MOA/MOU Management, OPERATION ORDER 21-002, United States Army Reserve Command (USARC), Command, Control, and Relationships FY21, 1 Oct 20.

3. The Commanding General (CG) and Deputy Commanding General (DCG) USARC retain signature authority for the following agreements:

a. Agreements with outside agencies that relinquish OPCON of USAR forces.

b. Agreements that allocate USAR forces to a Direct Support or other operational mission not directed by Department of Army, U.S. Forces Command, GFMIG assigned or directed by Total Army Analysis Force Management structure (such as Multi-Compo Units).

c. Agreements with external three-star or higher Commands are retained at USARC. However, signature authority for agreements and understandings with external three-star or higher Commands in which a USARC umbrella MOA already exists is delegated to the affected Major Subordinate Command. This delegation remains in effect until superseded, rescinded, or withdrawn.

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4. Effective immediately, with the exception of those agreements outlined in paragraph three of this memorandum, signature authority is delegated to the USARC Deputy Commanding General and Major Subordinate Command (MSC) Commanding Generals for MOA/MOUs with DoD agencies, Non-DoD organizations, local municipalities, or agencies external to USARC as outlined in the enclosed authorities matrix. This authority may be further delegated to a one-star Command or pursuant to the authorities matrix at the discretion of the MSC Commanders. MSCs will submit copies of completed agreements to USARC G35 for archiving in the MOA/MOU repository.
5. Justification. This delegation of authority enables the USAR to establish processes and procedures to execute, review, and manage MOA/MOUs while ensuring adherence to administrative, legal, and accountability standards.
6. MOA/MOU preparation. Formats for MOUs/MOAs are located in DODI 4000.19 and Army Regulation 25-50, Preparing and Managing Correspondence, 10 Oct 20.
7. For additional information, contact the Director, USARC, G-35, at (910) 570-9169 or usarmy.usarc.usarc-hq.mbx.g35@mail.mil.

Encl

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JODY J. DANIELS
Lieutenant General, U.S. Army
Commanding

DISTRIBUTION:
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USARC MOA / MOU Authorities Matrix

Office of Primary Responsibility: USARC G35

Email: usarmy.usarc.usarc-hq.mbx.g35@mail.mil

SharePoint: <https://xtranet/sites/dcsg357/g-35/Pages/USARC%20G-35%20Homepage.aspx>

This matrix delineates areas of responsibility for US Army Reserve Command Staff, and Major Subordinate Commands; for development, approval and signature authority for MOA/MOU between Army Reserve organizations and outside agencies both governmental and non-governmental organizations.

This matrix supersedes USARC's previous policy of retention of MOA/MOU signature authority only at the CG or DCG USARC level. All other policies, staffing procedures, processes, and guidance established by USARC, FORSCOM Memorandum 5-3, or guidance from Army Chief of Staff (ACS). Guidance and policies for real estate, installation support agreements, and other agreements outlined in AR 405-80 remain in effect.

Agreement Category	Topic	Legal Review Level	Signature Authority Level	Repository Filing Level	Comments
Partnerships					
	Private sector and Local government Partnerships	USARC	P3O Director (GS-15)	USARC	
Force Modernization					
	Multi Compo Unit	USARC	USARC	USARC	
	Army Reserve Element (ARE)	USARC	USARC	USARC	
ADCON Relationships					
	Direct Support with 3/4 Star Commands including ASCC	USARC	USARC	USARC	
	Coordinating Authority with 3/4 Star Commands including ASCC	USARC	USARC	USARC	
	Direct Support with 2 Star or lower Army Commands	MSC	MSC	USARC	
	Coordinating Authority with 2 Star or lower Army Commands	MSC	MSC	MSC	

USARC MOA / MOU Authorities Matrix

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Agreement Category	Topic	Legal Review Level	Signature Authority Level	Repository Filing Level	Comments
	Direct Support with other Federal Agencies (not local)	USARC	USARC	USARC	
	Direct Support with Local Governments or Federal Field Offices (When Directed by Command)	MSC	MSC	USARC	
BASOPS					
	Emergency Medical Response Local support (applicable to installations only) (As needed)	Readiness Divisions	Readiness Divisions	RD/USARC	
	Local police Random Patrols	Readiness Divisions	Installation/Facility CDR	Readiness Division	
REAL PROPERTY					
	ISSA's and Host Tenant Agreements	Readiness Divisions	Readiness Divisions	Readiness Divisions/USARC	
TRAINING					
	Range Utilization	Installation Area Support Activity	Installation CDR	Installation CDR	
	Local Training Areas (LTAs)/Centers of Excellences (COEs) (as needed)	RD	RD	RD	

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	Training Partnerships with outside DoD agencies when the training is covered by an Umbrella MOA, JCS approved exercise or directed by DA, FORSCOM or USARC order	First One-Star Command	First One-Star Command	USARC	
	Training partnerships within DA or DoD	First One-Star Command	First One-Star Command	USARC	