



DEPARTMENT OF THE ARMY  
HEADQUARTERS, UNITED STATES ARMY RESERVE COMMAND  
4710 KNOX STREET  
FORT BRAGG, NC 28310-5010

AFRC-PRP

OCT 21 2020

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Delegation of Authority #20-09: Separation Authority Under Army Regulation 135-178

1. References:

a. Memorandum, HQ, USARC, AFRC-PRP, 6 March 2017, Subject: Delegation of Authority #18, Separation Authority Under AR 135-178.

b. Army Regulation (AR) 135-175, Enlisted Administrative Separations, 7 November 2017.

c. AR 15-6, Procedures for Administrative Investigations and Board of Officers, 1 April 2016.

d. U.S. Army Reserve (USAR) Personnel Actions Guide (PAG).

2. This memorandum supersedes reference 1a and remains in effect until superseded, rescinded, or withdrawn.

3. Effective immediately, I delegate separation authority under AR 135-178 to U.S. Army Reserve Command (USARC) General Officer (GO) Commands who have a Judge Advocate or legal advisor.

4. Promotable Colonels (COL(P)) assigned to a GO Commander position are considered GO Commanders. Commands without a GO or COL(P) Commander will forward separation actions for final determination to the next higher headquarters with a qualified GO Commander.

5. I retain the authority to take final action on the approved board proceedings for Soldiers with at least 18 but less than 20 qualifying years of service for retired pay in accordance with AR 135-178, paragraph 110b(2). This retained authority includes directing retention, suspending the discharge, or forwarding the board results to Headquarters, Department of the Army in accordance with AR 135-178, paragraphs 1-11 and 1-12. GO Commanders will forward all completed administrative separation board proceedings pertaining to such Soldiers to the Army Reserve G-1 (AFRC-PRP) via memorandum, and will include a disposition recommendation by the USARC GO Commander.

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6. The separation authority or those delegated the authority must personally appoint boards of officers, approve changes of voting members of the boards, refer Soldiers to those boards, and approve the findings and recommendations. This authority precludes further delegation, with the exception that the Staff Judge Advocate (SJA) (and the Deputy SJA) has the authority to:

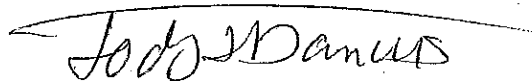
a. Excuse individual administrative board members before the first session of the board.

b. Appoint a recorder and legal advisor to the board.

7. Commands will not use Drop From the Rolls (DFR) provisions when a Soldier's conduct or performance indicates that the Soldier should be separated under another appropriate provision of the regulation and the characterization of service is warranted. A DFR action does not result in a discharge or a complete severance from all military status. Administrative convenience or desire to spare a Soldier an unfavorable characterization of service does not justify DFR procedures in lieu of other appropriate separation action.

8. In accordance with reference 1d, the servicing Readiness Division will issue personnel orders, other than intra-command reassignment orders. Commands who are separation authorities are responsible for uploading Soldiers' separation packets into iPERMS, to include all required documentation outlined on the enlisted separations checklist and board proceeding, if applicable.

9. For additional information, contact CPT Nikol Anderson, USARC G-1, Enlisted Personnel Management Branch, at (910) 570-8976 or [usarmy.usarc.usarc-hq.mbx.pmd-emb@mail.mil](mailto:usarmy.usarc.usarc-hq.mbx.pmd-emb@mail.mil).



JODY J. DANIELS  
Lieutenant General, U.S. Army  
Commanding

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