



U.S. ARMY RESERVE COMMAND (USARC)



U.S. ARMY

Distinguished Visitor (DV) Notification of Visit (NOV) Form

EFF DEC 2021

DV's First Name

DV's Last Name

Go-By Name:

Military/SES/Civilian
Equivalent Rank:

Branch of Service /
Department

DV's Duty Title:

Status

☐ Active

☐ Retired

Duty Phone (Area Code)

DSN Prefix:

Complete Duty or Mailing Address
(Street, City, ZIP):

DV's Primary POC with Title/ Work Phone/ Cell Phone/ E-mail:

TRAVEL INFORMATION:

Origin of travel:

Date of Arrival:

Time of Arrival:

Arrival via:

Mode of Travel on Ft Bragg:

Date of Departure:

Time of Departure:

Departure via:

USARC Directorate and POC/ Phone Number/ E-mail:

DV's Purpose of Visit:

**** All visitors to USARC **MUST** submit visit certification via the Defense Information System for Security (DISS), if applicable, using **SMO Code W47AAHQ06** Please note the purpose and date(s) of the visit.
For security clearance questions, please contact 910-570-8491 or 910-570-8490

ON POST LODGING: Please contact IHG or LANDMARK INN (not affiliated with IHG) directly for all Distinguished Visitor (DV) reservations.
NOTE: The Sink House is closed for lodging purposes. However, the Sink House Culinary Team is still available to support hot breakfast requests in the Sink House dining room for guests O-9 & above. This option is especially convenient for DVs lodged at the Normandy House.
Please contact Corps Protocol for details: usarmy.liberty.xviiiith-abn-corps.mbx.corps-protocol@army.mil or (910) 570-0491/0492.

Lodging Location

Dietary Preferences:

Dietary Restrictions:

Members in Party:

Rank and Name

Position / Duty Title

Origin of travel

IHG DV Reservations:

Ms. Nina Williams, nina.d.williams@ihg.com, (910) 853-7623 Ms.
Monica Wells, monica.wells@ihg.com, (910) 853-7624 Please Cc
Corps Protocol when making reservations at IHG:
usarmy.liberty.xviiiith-abn-corps.mbx.corps-protocol@army.mil

Landmark Inn:

1208 Glider Street Fort Liberty NC (910) 495-1215
www.ftbragg.landmarkinns.com

**Please email completed form and a copy of DV's bio
to: usarmy.usarc.usarc-hq.mbx.protocol@army.mil**

Call 910-570-9529 or 910-570-9530 with any questions.

NOTE: If you are having issues submitting this form in a browser, download the form file to your computer, use Adobe Acrobat to complete the form, and send it as an attachment to the above address.