



**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY NONCOMMISSIONED OFFICER ACADEMY FORT DIX  
BUILDING 5518 SEVER AVENUE  
JOINT BASE MCGUIRE-DIX-LAKEHURST, NJ 08640-7226

REPLY TO  
ATTENTION OF

AFRC-RTC-ND

14 May 2015

MEMORANDUM FOR Academy Personnel

SUBJECT: Policy Letter 18 Motorcycle Mentorship Program

1. References:

- a. AR 385-10, The Army Safety Program, dtd 27 November 2013.
- b. USAR Regulation 385-2, US Army Reserve Safety Program, dtd 1 June 2012.

2. Motorcycle Mentorship Program (MMP). The Academy will continue to promote and utilize our Motorcycle Mentorship Program. In order to promote safe riding practices, we will educate our riders on the proper use of and applicability of safety equipment. Our riders will understand the dangers associated with riding motorcycles in order to keep them as safe as possible.

3. The additional duty Motorcycle Safety Coordinators will maintain a report for all riders assigned to the Academy. Motorcycle Safety Coordinators will provide oversight for this program. They will report directly to the First Sergeant.

- a. Participation in the motorcycle safety course is mandatory for riders on the Joint Base. Motorcycle Safety Coordinators will monitor the accomplishment of each level of the motorcycle safety course for each rider. If a rider does not complete the required training, the Coordinator will report to the First Sergeant the name of the Soldier not in compliance. That Soldier will be restricted from riding until in compliance with training.

- b. Motorcycle Safety Coordinators will in-process all Soldiers with a motorcycle will provide the required information.

- c. Motorcycle Safety Coordinators will provide internal training for motorcycle riders.

- d. Motorcycle Safety Coordinators will implement inspections as required by the safety program. They will implement a safety ride in conjunction with at least one of the inspections.

- e. Riders will wear proper Personal Protective Equipment (PPE) at all times while riding on or off duty.

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4. Point of contact is the First Sergeant at 609-562-2239.

KIMBERLY K. KEMPER  
CSM, USA  
Commandant